

# PARK PRESS

[www.parkpaseoirvine.com](http://www.parkpaseoirvine.com)

December 2012

## Annual Election Results

On November 12, 2012 the Association held a successful reconvened Annual Meeting & Election. Congratulations to Brian Hagadorn and Shelley Cassity, who were elected to the Board of Directors for a two year term. The membership voted in favor of the IRS Revenue Ruling 70-604, which means that any excess of the membership income over membership expenses, for the year ended December 31, 2012 as defined in IRS Regulation 1.277-1, shall be applied against the subsequent tax year member assessments.

Thank you to all homeowners who sent in their ballots. Your active participation in the community is not only valued, it is essential. We thank you for your continued interest and support.

## No Dues Increase In 2013!



The Board of Directors has approved the 2013 Budget and we are happy to report that there will be no dues increase for 2013 and dues will remain at \$85. The 2013 Budget was sent out to all owners in November for your records. If you have any questions regarding the Association's Annual Budget, contact Jessica Volgenau at PCM.

Please make checks payable to the Park Paseo Homeowners Association. Do not make checks payable to PCM as this could delay the processing of your payment. If you use auto-payment through your bank, please ensure that your check is made payable to the Association, NOT PCM. Thank you.

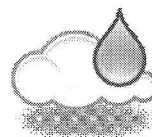
## Need A Little Extra Help?

The Board would like to ensure that PCM is getting back to homeowners who have contacted PCM, either via written correspondence, telephone, email or through the website. To that end, the Board has implemented a "Board Member On-Call Policy" to allow homeowners to reach out to the Board member on-call, if you require assistance that PCM is not providing. Please note that PCM does have a 24-hour reply policy, which states that homeowners should receive a reply within 24 hours of contacting PCM (excluding weekends and holidays).

If you feel as though you are not being helped, or if PCM is not getting back to you within 24-28 hours of your contact, please feel free to contact the Board member who is on-call for that particular month. Please note that the Board member on-call will rotate on a monthly basis, and the contact information will be published in the monthly newsletter and on the website.

December 2012  
On-Call Board Member  
Brian Hagadorn  
714-318-2433

Please contact PCM prior to contacting the Board Member.



A reminder to adjust your irrigation to cut back on watering during the wetter months. Thank you!



## How Do I Get A Question Answered Or Report A Community Issue?

- 1) Call or email our PCM Community Manager, Jessica Volgenau at [jvolgenau@pcminternet.com](mailto:jvolgenau@pcminternet.com) or 949-465-2463.
- 2) After 5:00pm to 8:00am and on weekends, call PCM's 24-hour Emergency Line at 949-580-2028 for a property-threatening emergencies.
- 3) Use the PPHOA website to ask a question or report an issue requiring attention in the community at [www.parkpaseoirvine.com](http://www.parkpaseoirvine.com) and follow these directions:
  - Under Log-in- left side - bottom of page [Select] - Homeowner Login
  - Are you a homeowner (right side of page) [Select] GO
  - Drop down menu bar [Select] - Forms. You can select and perform any of the following functions:
    - Request an Architectural Modification
    - Ask an Assessment Question
    - Ask a General Question
    - Request Maintenance
    - Report a violation
  - Scroll down the page and type your request or question. [Select] submit. Your request goes directly to the manager and all communication is reviewed by the Board of Directors every month.
- 4) Attend a Board Meeting held the 2nd Monday of every month, 6:30pm at the PPHOA Clubhouse.

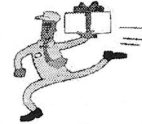
## Holiday Party Time!

Please be considerate of your neighbors if you will be hosting a holiday gathering. Please, no excessive noise or other disturbances. Quiet hours are 10:00pm to 7:00am. In addition, please ensure that your guests park in compliance with the Association's Parking Rules. Thank you for being a courteous neighbor!

## Clubhouse Rentals

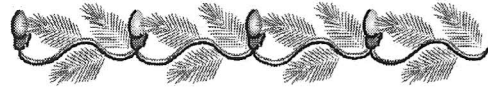
Homeowners are already booking the clubhouse for activities in 2013. To avoid disappointment, please book early. Be prepared to sign the rental contract and submit the necessary payment to reserve and confirm your date. Please call Liz Rivera at 714-730-1560 to verify availability for your desired date and time.

## Prevent Holiday Packages From Being Stolen



If you will be having packages delivered to your home, give the delivery company specific directions about where to deliver the packages so they are not in view from the street.

## Annual Holiday Decorating Contest



It's time to dust off your holiday decorations just in time for our Annual Holiday Decorating Contest! Prizes will be awarded to 3 deserving owners who will receive a gift card.



A friendly reminder that no holiday decorations, including lights, are to be placed in the common areas. In addition, all decorations should be tasteful and in keeping with the look of our community. Thank you for your cooperation and for brightening our community with your beautiful holiday lights and decorations. Please contact Lisa Gross or Kayla Shirley at PCM with any questions.



*Happy Decorating!*

## Holiday Trash Reminder

Due to the large amount of trash we will all be discarding this holiday season, please be sure that all boxes are broken down to preserve room in your trash cans. Please be sure that your trash can lid can close completely to keep trash in and critters out.

In addition, a reminder that packaging peanuts are not recyclable. Packaging peanuts should be placed in a tied, plastic bag before discarding. This helps prevent any peanuts from flying around the neighborhood on trash service day. Thanks for helping to keep our community looking its best!

### PCM & Onsite Office Holiday Schedule

Friday, December 14th  
PCM Closes At 10:00am  
For Employee Luncheon

December 24th & 25th  
PCM & Onsite Office  
Closed For Christmas Holiday

December 31st & January 1st  
PCM & Onsite Office  
Closed For New Year Holiday



Contact PCM's answering service at 949-580-2028  
for property-threatening emergencies only.

### Transfer Your Pictures To DVDs or CDs



Why not put those old pictures, slides, VHS tapes, video tapes and digital pictures onto a DVD or CD for safe keeping or show off your best pictures with a Photo Slideshow set to music?

I provide comprehensive photo scanning and archival services.

Call Neil at 714-731-5241  
ncampbellphotography.com



Healthrider Softrider EX treadmill  
"Dusty" but working. Yours for the taking!  
If you're willing to carry it downstairs  
and out, we're happy to part with it.

Contact Jill Wilson at  
jwilson7744@gmail.com



Tan Leather Couch In Good Condition \$200 OBO.  
Call John At 714-731-4895

### Elementary School Tutor

Disney American Teacher Award Nominee  
Who's Who Among American Teachers



Dan Ferrari, a public school teacher, has just retired and moved into Park Paseo. He will come to your home and re-teach lessons in all subjects with innovative techniques mastered through 30 years as a classroom teacher and 10 years as a private tutor. Dan, who has taught all grades, offers individual and group rates for families with multiple children. He will provide whatever is needed, including help with homework.

Contact Dan at 626-833-8544  
or danferrari@yahoo.com



Happy Holidays!

From The  
Park Paseo Homeowners Association  
Board of Directors

## Newsletter

If you have any ideas you would like to contribute to the Park Paseo newsletter, please submit your written information to our PCM Community Manager, Jessica Volgenau. The Board of Directors is always looking for owner input and will publish any useful community information that is relevant to the Park Paseo residents. Let us know what's on your mind!

## Board Meetings

Board Meetings are held the 2nd Monday of every month at 6:30pm, at the Clubhouse. If you have a concern within the community, either plan to attend the monthly Board Meeting or send your written correspondence to the Park Paseo Board of Directors in care of PCM at least 10 days prior to the scheduled Board Meeting to ensure its inclusion on the monthly Board Meeting Agenda.

### Next Board Meeting

Monday, December 10, 2012  
6:30pm At The Clubhouse



Homeowners Are Invited & Encouraged To Attend!

Onsite Office - 714-730-1560

25 Christamon West, Irvine, CA 92620

Associate Manager, Liz Rivera

Open Tuesdays, Thursdays & Fridays 1:00pm to 5:00pm

Architectural Meetings are held the  
last Wednesday of the month,  
7:00pm at the clubhouse.



Street Sweeping Schedule  
West of Yale: 1st & 3rd Friday  
East of Yale: 2nd & 4th Friday

## Dog Waste Stations

The Dog Waste Disposal Stations are scheduled to be installed in December. All dog owners are encouraged to please take the time to use the provided bags to pick up after your furry friend and discard the waste in your personal trash can. Thank you for being a responsible pet owner and courteous neighbor.



23726 Birtcher Drive  
Lake Forest, CA 92630  
949-768-7261

949-580-2028  
After-hours Emergencies

949-465-2214  
Billing Questions

949-465-2451  
Automated Billing Line

Community Manager  
Jessica Volgenau, ext 2463  
Direct Phone: 949-465-2463  
Direct Fax: 949-206-6706  
jvolgenau@pcminternet.com

Associate Manager  
Liz Rivera, ext 2211  
Direct Phone: 949-465-2211  
Direct Fax: 949-206-2367  
lrivera@pcminternet.com

### BOARD OF DIRECTORS

Tanja Fournier  
President

Mike Krahelski  
1st Vice President

Shelley Cassity  
2nd Vice President

Ric Cox  
Treasurer

Brian Hagadorn  
Secretary

